

## **DIVISION IV RULES**

### **LR-82-FL-00-4.01**

#### **Scope, Title and Effective Date**

- A. **Scope.** These rules are adopted pursuant to the authority of T.R. 81 of the Indiana Rules of Trial Procedure, and are intended to supplement those rules. These rules shall govern the practice and procedure in all domestic relations cases in the Vanderburgh Superior Courts.
- B. **Title.** These rules will be known as the “Vanderburgh Superior Court Division IV Rules.”
- C. **Effective Date.** The effective date of these rules is January 1, 2006.

### **LR-82-FL-00-4.02**

#### **Notice**

In all relevant family law matters, the moving party shall give notice of the time and place of a hearing or of a trial, by order to appear or notice of hearing, served upon the adverse party at least five (5) business days prior to the hearing or trial and file a copy of the notice with the Court on or prior to the hearing or trial.

### **LR-82-FL-00-4.03**

#### **Pauper Affidavits**

If a pauper affidavit is filed in lieu of Court costs, the attorney representing the party seeking pauper status shall attest on the affidavit that the attorney has made sufficient inquiry and that the attorney is of the opinion that the party requesting pauper status does qualify. In each case where a pauper affidavit has been filed and granted, the parties shall address the payment of costs in the provisional order. If one of the spouses has the means to pay Court costs, the Court may require the non-pauper party to pay costs within sixty (60) days of the filing date or prior to the final hearing, whichever occurs earlier.

### **LR-82-FL-00-4.04**

#### **Scheduling**

- A. **Initial Meeting.** All Division IV matters to be heard shall be initially set by the Clerk’s Office for 8:00 A.M. Monday through Friday. All attorneys of record shall contact any other attorney of record prior to setting any matter for hearing to endeavor to set the matter on an agreeable date. If a matter is set for an initial meeting, the parties and counsel are required to attend unless excused by agreement of all counsel of record. No attorney may unilaterally excuse his/her client from the initial meeting. At that meeting, the parties and counsel shall discuss in good faith a resolution of the issues. If an agreement cannot be reached, however, a contested hearing shall be scheduled. The Court

Administrator, a Magistrate or a Judge will hear uncontested matters beginning at 8:00 A.M. until 10:00 A.M.

- B. **Contested Hearings.** Contested hearings will be scheduled beginning at 9:00 A.M. before a Judge or 10:00 A.M. before a Magistrate and may only be set on the Division IV calendar with the consent of the Court Administrator, Magistrate or Division IV Judge, and only after the matter has been set for either an uncontested setting as set forth in paragraph A above or the parties each verify that they have met and consulted in a good faith effort to reach a settlement. The parties shall verify the settlement conference, either in person on the record, or by a verified statement filed with the Court signed by the party, personally. Verification of Settlement Conference forms can be obtained from the office of any hearing officer exercising jurisdiction in Division IV. (See Appendix A) The requirement for a settlement meeting may be waived or modified for good cause shown by the judicial officer scheduled to hear the matter. Additionally, summary hearings can be scheduled for Friday mornings between 9:00 A.M. and Noon as set forth in Subpart “E” of this Rule and in Rule 4.05. No contested hearing reserving more than a half (1/2) day shall be set unless the parties either have mediated the matter or have entered into a mediation agreement that provides that the matter must be mediated at least thirty (30) days prior to any trial setting. The Court, in its discretion, may order parties to mediate their matter regardless of the time reserved for a contested hearing or trial. This mediation requirement may only be waived by a Judge or Magistrate and the waiver shall be documented in the Chronological Case Summary.
- C. **Reporting to Hearing.** Parties and their attorneys are ordered to report to the Court no later than thirty (30) minutes prior to the time of a contested matter and shall be present at the time set for the hearing. Failure to so comply may subject any noncomplying party and/or attorney to Court sanctions. Upon request of a party or *sua sponte*, a Judge may retain jurisdiction of the matter. Upon agreement of all parties, a Magistrate may retain jurisdiction of the matter.
- D. **Reporting of Settlements.** When the parties have settled any matter which has been set for contested hearing, the parties shall immediately inform the Court that the matter has been settled so that the Court may make that time available to other parties, if possible.
- E. **Docket Priority.** Emergency matters involving imminent threats to the health and welfare of a party, children, or the preservation of assets will be given docket priority.
1. Contested hearing times for Fridays on the Magistrate’s or Judge’s calendars shall be reserved for emergency matters, and provisional hearings. A Friday contested hearing will only be scheduled with the prior consent of the Judicial Officer who shall hear the matter.
  2. Emergency matters and provisional hearings may also be heard in Summary fashion before the Magistrate scheduled to hear Friday Summary Hearings. These Summary Hearings shall be set in one-half (1/2) hour increments beginning at 9:00 A.M. and ending at noon. A one-

half (1/2) hour summary hearing may be scheduled by the parties in the same manner as other hearings are set. If more than one-half (1/2) hour is needed, permission must be obtained by the judicial officer scheduled to hear the matter before scheduling same.

**LR-82-FL-00-4.05**  
**Summary Hearings**

- A. **Purpose.** By agreement of the parties all issues and evidence relevant to a domestic relations case may be presented in summary fashion. This method allows parties access to the Court relatively quickly and with less expense. While summary hearings are not appropriate for all cases, it is believed these hearings will reduce the time most cases have to wait to be heard.
- B. **Scheduling of Summary Hearings.** Summary hearings shall be heard in increments of one-half (1/2) hour every Friday morning before a Magistrate beginning at 9:00 A.M. and ending at noon. A summary hearing may be scheduled by the parties in the same manner as other hearings are set.
- C. **Agreement of Parties.** All parties of record must agree to setting the hearing in a summary fashion and must agree to the method of conducting the same. Testimony and evidence shall be presented in a summary fashion or by such other method agreeable to the parties. At a summary hearing, each party shall be allocated equal presentation time. Time limits at summary hearings will be strictly enforced.
- D. **Exhibits.** Any exhibits to be presented at a summary hearing shall have been exchanged prior to that hearing and stipulated to in terms of admissibility. Child support guideline worksheets shall be completed and signed by the submitting party.
- E. **Financial Declaration Forms.** Prior to any summary hearing, each party shall complete a financial declaration form approved by the Vanderburgh Superior Court. (See Appendix B). Said forms shall be exchanged at least one business day prior to the scheduled hearing. Failure to properly prepare and exchange said form shall subject the offending party to sanctions under Ind. Trial Rule 37.
- F. **Statement of Issues.** The Court may exercise discretion at a summary hearing in approving the method of conducting the hearing and approving the means of presenting evidence and testimony. At a summary hearing, the parties will submit to the Court, preferably in writing, or in opening statements, the issues before the Court.

**LR-82-TR-65-4.06**  
**Orders without Notice**

All requests for orders without notice must comply with Ind. Trial Rule 65 and be set with the Court in accordance with local rule 4.04(E) above.

**LR-82-FL-00-4.07**  
**Agreed Matters**

- A. **Written Settlement.** No agreed matter shall be submitted unless accompanied with a signed agreement stating “Agreed as to Form and Substance,” and other appropriate documents, such as a decree, a Wage-Withholding Order, or a Qualified Domestic Relations Order. However, if the parties reach a settlement “on the Courthouse steps,” then the parties shall recite the entire agreement for the record, and enter the appropriate order upon preparation and filing by counsel .
- B. **Modifying Custody.** No change of custody agreement will be approved by the Court unless the party relinquishing custody either appears in open Court or fails to appear after proper notice of an uncontested Court setting.

**LR-82-TR-58-4.08**  
**Preparation of Orders**

- A. **Exchange.** It shall be the duty of the parties’ attorneys to prepare decrees and other orders as directed by the Court. The attorney so directed shall first submit them to all other attorneys of record, to enable them to challenge any provision thereof, before submission to the Court for entry.
- B. **Additions.** If a party is withholding approval as to form or is making additions not addressed by the Court, the matter may be set for conference before the judicial officer having jurisdiction concerning the same. The party setting the conference shall provide to the Court and to the opposing party a proposed order with the notice of the scheduled conference. The Court may enter sanctions against a party who has unreasonably withheld approval or attempted to make additions not addressed by the Court.
- C. **Signatures.** The signature line for each counsel or pro se litigant on orders arising from contested matters shall indicate “Approved As to Form Only.” Such signature indicates that the order correctly reflects the Court’s ruling. It does not necessarily signify that the signing party or attorney agrees with that ruling.

**LR-82-FL-00-4.09**  
**Standing Order for Parental Education Workshop**

The Judges of the Vanderburgh Superior Courts find that it is in the best interests of society, of children and of the Courts to encourage cooperation and mediation between separating and divorcing parents. We further find that a mandatory parental education workshop will:

Aid the children of divorcing parents;

Aid the parents in post separation parenting;  
Encourage agreements between litigating parents in the best interest of their children;  
and

Conserve the court time by reducing repetitive petitions over child custody, parenting time and support.

Therefore the Judges order both parties to any dissolution of marriage or separation action filed in the Vanderburgh Superior Courts to attend a parental education program if the parties have a minor child or children less than the age of 17 years, 6 months at the date of filing.

The parties are responsible for paying the cost of attending the program. All or a portion of the attendance fee may be waived upon the showing of indigence.

The Lampion Center is an approved provider of a parental education program for the Vanderburgh Superior Courts. The Lampion Center's program brochures shall be provided by the Clerk of the Court to petitioners and served with the summons upon each respondent by Sheriff. (See Appendix C). Other program providers are subject to approval by the Court.

The Court may waive attendance upon a showing that a party has completed a similar program, has been in individual counseling, or for other good cause in an individual case.

The workshop provider will furnish each participant and the Court with a certificate of completion of the program.

If a party fails to complete the program within seventy (70) days of service on the respondent, the Court will take appropriate action, which action may include punishment for contempt of Court.

#### **LR-82-FL-00-4.10**

#### **Child Support Guidelines**

- A. **Worksheet Required.** In all proceedings involving child support, each party shall file with any settlement, or submit to the Court at any hearing or trial, Indiana Child Support Guidelines worksheets – one or more depending upon the facts.
- B. **Support Settlement Agreements.** If an agreement concerning support provides any deviation from the Guidelines, the parties shall present to the Court a written explanation.
- C. **Income Withholding Order Required.** In all proceedings involving child support, an Income Withholding Order shall be submitted with any Settlement Agreement or Final Decree pursuant to Ind. Code § 31-16-15-1(a).

### **LR-82-FL-00-4.11**

#### **Hearings**

Hearings will be limited to the time scheduled on the calendar and it shall be the responsibility of the parties to ensure adequate time for completion of a hearing. Should the parties be unable to complete the presentation within that time, the matter will be continued and reset on the calendar in the usual manner.

### **LR-82-TR-53.2-4.12**

#### **Continuances**

Motions for Continuances of a final hearing, unless made during trial, shall be in writing, shall state with particularity the grounds, and shall be verified, with copies of such request served upon opposing counsel. Unless such Motion is accompanied by a stipulation signed by both counsel, the Motion must be scheduled on the calendar by the moving party for argument before a ruling is made. Interlocutory or post decree matters may be continued by the petitioning party, without argument or stipulation, only on the condition that no attorney has appeared of record for the nonmoving party.

### **LR-82-FL-00-4.13**

#### **Financial Declaration Form**

- A. **Requirement.** In all relevant family law matters, including dissolution, separation, paternity, post-decree and support proceedings and excepting Rule 4.05(E) hearings, the parties shall simultaneously exchange a Financial Declaration Form seven (7) days prior to any contested hearing and a copy of the same with a green paper cover sheet shall be filed with the Court on the date of the hearing. (See Appendix B). These time limits may be amended by Court order for good cause shown.
- B. **Exceptions.** The Financial Declaration Form need not be exchanged if:
  - 1. The parties agree in writing to waive exchange;
  - 2. The parties have executed a written agreement which settles all financial issues;
  - 3. The proceeding is one in which the service is by publication and there is no response; or
  - 4. The proceeding is post-decree and concern issues without financial implications. Provided, however, when the proceeding is post-decree and concerns only an arrearage, the alleged delinquent party shall complete the entire Form, which the support recipient needs to complete merely that portion thereof which requires specifications of the basis of the arrearage calculation (with appropriate supporting documentation).
- C. **Admissibility.** Subject to specific evidentiary challenges, the Financial Declaration shall be admissible into evidence upon filing. The submission of the

Financial Declaration Form shall not prohibit any other relevant discovery permitted under the Indiana Trial Rules.

**D. Financial Declaration – Mandatory Discovery.** The exchange of Forms constitutes mandatory discovery. Thus, Ind. Trial Rule 37 sanctions apply. Additionally, pursuant to Ind. Trial Rule 26(E)(2) and (3), the Form shall be supplemented if additional material becomes available.

**LR-82-FL-00-4.14**  
**Support Arrearage**

In all informations for contempt based upon nonpayment of support, where a party was ordered to make payments through the Clerk's Office, the party claiming an arrearage shall support the testimony on that issue by filing with the Court a current support printout from the Clerk's Office at the time of the hearing.

**LR-82-FL-00-4.15**  
**Attorney Fees**

- A. Preliminary Attorney Fees.** Attorney fees may be awarded based on evidence presented by affidavit or oral testimony at a preliminary hearing. Affidavits shall be admissible subject to cross examination. The following factors will be considered:
1. The number and complexity of the issues. (e.g., custody dispute, complex asset valuation).
  2. The nature and extent of discovery.
  3. The time reasonably necessary for the preparation for or the conduct of contested *pendente lite* matters or final hearings.
  4. Other matters requiring substantial expenditure of attorney's time.
  5. The attorney's hourly rate.
  6. The amount counsel has received from all sources.
- B. Preliminary Appraisal and Accountant Fees.** Appraisal or accounting fees may be awarded based on evidence presented by affidavit or oral testimony at a preliminary hearing. The following factors will be considered:
1. An itemized list of property to be appraised or valued (e.g., Defined Benefit Pension, Business Real Estate, Furnishings, Vehicles, etc.).
  2. An estimate of the cost of the appraisals and the basis therefore.
  3. The amount of a retainer required and the reason an expert is necessary.
- C. Contempt Citation Attorney Fees.** An attorney may submit an affidavit, or oral testimony, along with an itemized statement of his or her requested fee. Affidavits shall be admissible into evidence by the Court.

**LR-82-FL-00-4.16**  
**Appellate Records**

When an appeal is initiated by the filing of a Notice of Appeal pursuant to Ind. Appellate Rule 9 and a transcript of all or any part of the evidence is sought for the record on appeal, the counsel filing the Notice of Appeal shall contemporaneously and personally deliver a copy of the Notice of Appeal to the Court Reporter expected to prepare the transcript of the evidence, shall advise the Reporter of the deadline for preparation of the record, and shall arrange to pay the Reporter for the preparation of the transcript.

**LR-82-FL-00-4.17**  
**Termination of Representation**

- A. **Termination of Representation.** Upon the entry of a final Decree of Dissolution of Marriage, Legal Separation, Paternity, or an Order of permanent modification of any custody, parenting time and/or child support Order, the representative capacity of all attorneys appearing on behalf of any party shall be deemed terminated:
1. After the filing of all entries due during the period of time the attorney provided representation; And upon:
  2. An Order of withdrawal granted by the Court; or
  3. The expiration of time within which an appeal of such Order may be preserved or perfected pursuant to the Indiana Rules of Trial Procedure and /or the Indiana Rules of Appellate Procedure; or
  4. The conclusion of any appeal of such Order commenced pursuant to the Indiana Rules of Trial Procedure and/or the Indiana Rules of Appellate Procedure.
- B. **Post Dissolution Service.** The service of any post dissolution pleadings upon any party not represented by counsel pursuant to paragraph A above, shall be made upon that person pursuant to the Indiana Rules of Trial Procedure.
- C. **Professional Courtesy.** Any copy served upon original counsel will be deemed to be a matter of professional courtesy only.



**APPENDIX A**

**STATE OF INDIANA**                     )  
  ) **SS:**  
**COUNTY OF VANDERBURGH**    )

**IN THE VANDERBURGH SUPERIOR COURT**

**IN RE THE MARRIAGE OF:**    )  
  )  
\_\_\_\_\_,                                     )  
    **Petitioner,**                                     )  
  )  
**And**   )    **CAUSE NO. 82D04-\_\_\_\_-DR-\_\_\_\_**  
  )  
\_\_\_\_\_,                                     )  
    **Respondent,**                                     )

**VERIFICATION OF SETTLEMENT CONFERENCE FORM**

Comes now the Petitioner/Respondent, in person, and by counsel/*pro se*, and hereby verifies and states to the Court that the parties in this case have met and consulted with each other in a good faith effort to reach a settlement in this matter.

Furthermore, Petitioner/Respondent verifies and states that the parties were unable to reach an agreement in this matter and requests that the Court schedule the above matter for a contested hearing on the Division IV calendar.

I hereby affirm under the penalties of perjury that the above representations are true and correct to the best of my knowledge, information and belief.

\_\_\_\_\_  
Petitioner/Respondent

**APPENDIX B**

This Document

Not for Public Access

Pursuant to Administrative Rule 9

Cause No. \_\_\_\_\_

Caption: \_\_\_\_\_

**FINANCIAL DECLARATION FORM**  
**STATE OF INDIANA: SUPERIOR COURT: VANDERBURGH COUNTY**

\_\_\_\_\_, CAUSE NO.: \_\_\_\_\_,  
Petitioner

and

Dated: \_\_\_\_\_

\_\_\_\_\_, VERIFIED FINANCIAL DECLARATION OF  
Respondent (HUSBAND/FATHER) (WIFE/MOTHER)

HUSBAND/FATHER:

WIFE/MOTHER:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Employer: \_\_\_\_\_

Year of Birth: \_\_\_\_\_ Year of Birth: \_\_\_\_\_

ATTORNEYS:

SPACE BELOW FOR USE OF COURT CLERK ONLY

Name, Address, Telephone Number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GROSS WEEKLY INCOME - ATTACH LAST THREE (3) PAY STUBS	AMOUNTS
1. Gross Weekly SALARY, WAGES, and COMMISSIONS	
2. Gross Weekly PENSIONS/RETIREMENT/SOC. SECURITY/ UNEMPLOYMENT/WORKMEN'S COMP.	
3. Gross Weekly CHILD SUPPORT (received from any prior marriages, not this marriage)	
4. Gross Weekly DIVIDENDS and INTEREST (Attach calculations)	
5. Gross Weekly RENTS/ROYALTIES less ordinary and necessary expenses (Attach calculations)	
6. Gross Weekly BUSINESS/SELF-EMPLOYMENT INCOME less ordinary and necessary expenses (Attach calculations)	
7. ALL OTHER SOURCES (Specify*)	
8. TOTAL GROSS WEEKLY INCOME (Total of Lines 1 through 7)	

\* Includes Bonuses; Alimony and Maintenance Received from Prior Marriages; Capital Gains; Trust Income; Gifts; Prizes; In-Kind Benefits from Employment such as Company Or Free Housing, Reimbursed Meals, DO NOT Include ADC, SSI, General Assistance, Food Stamps.

Monthly Expenses and Deductions from Income

Names and relations of all members of household whose expenses are included:

9. Minus Weekly COURT-ORDERED CHILD SUPPORT for prior children - amounts actually paid	
10. Minus Weekly LEGAL DUTY CHILD SUPPORT for prior children	
11. Minus Weekly HEALTH INSURANCE PREMIUMS for Children of This Marriage Only	
12. Minus Weekly ALIMONY/SUPPORT/MAINTENANCE for Prior Spouses - amounts actually paid	
13. WEEKLY AVAILABLE INCOME (Line 8 minus Lines 9 through 12)	
14. Weekly WORK RELATED CHILD CARE COSTS for Custodial Parent to work for Children of this Marriage Only	
15. Weekly EXTRAORDINARY HEALTHCARE EXPENSES (Children of this Marriage Only - Uninsured Only)	
16. Weekly EXTRAORDINARY EDUCATION EXPENSES (Children of this Marriage Only)	

1. FEDERAL INCOME TAXES (weekly deduction times 4.3)	
2. STATE INCOME TAXES (weekly deduction times 4.3)	
3. LOCAL INCOME TAXES (weekly deduction times 4.3)	
4. SOCIAL SECURITY TAXES (weekly deduction times 4.3)	
5. RETIREMENT PENSION FUND ( Mandatory) ( Optional) (weekly deductions times 4.3)	
6. RENT/MORTGAGE PAYMENTS (Residence)	
7. RESIDENCE/PROPERTY TAXES/INSURANCE if not included in Mortgage Payment (Total for Year divided by 12)	
8. MAINTENANCE ON RESIDENCE	
9. FOOD/HOUSEHOLD SUPPLIES/LAUNDRY/CLEANING	
10. ELECTRICITY (Total for year divided by 12)	
11. GAS (Total for year divided by 12)	
12. WATER/SEWAGE/SOLID WASTE/TRASH COLLECTION (Trash for year divided by 12)	
13. TELEPHONE (including Long distance Charges)	
14. CLOTHING	
15. MEDICAL/DENTAL EXPENSES (Not Reimbursed by Insurance)	
16. AUTOMOBILE - LOAN PAYMENT	
17. AUTOMOBILE - GAS/OIL	
18. AUTOMOBILE - REPAIRS	

19. AUTOMOBILE - INSURANCE (Total for year divided by 12)	
20. LIFE INSURANCE	
21. HEALTH INSURANCE (exclude payments made by children on Page 2, Line 11)	
22. DISABILITY/ACCIDENT/OTHER INSURANCE (Please specify)	
23. ENTERTAINMENT (Clubs, Social Obligations, Travel, Recreation, Cable TV)	
24. CHARITABLE/CHURCH CONTRIBUTIONS	
25. PERSONAL EXPENSES (Haircuts, cosmetics, grooming, tobacco, alcohol, etc.)	
26. BOOKS/MAGAZINES/NEWSPAPERS	
27. EDUCATION/SCHOOL EXPENSES (Self and children you have custody of)	
28. DAYCARE/WORK RELATED CHILD CARE COSTS (weekly amount times 4.3)	
29. OTHER EXPENSES (Please specify)	
30.	
31.	

MONTHLY LOAN/CHARGE CARD EXPENSES (Do not include monthly payments shown above)	FOR	BALANCE	PAYMENTS
32.			
33.			
34.			
35.			
36.			
37.			
38.			
39. Total Monthly Expenses and Deductions from Income (Total of Lines 1 thru 38)			
40. Average Weekly Expenses and Deductions (Total monthly expenses - 4.3)			

Disclose all assets known to you, even if you do not know the value. Under ownership, H=Husband; W=Wife; J=Joint. Lien amount includes only those debts secured by an item, such as a mortgage against a house, debts shown as title to a vehicle, loans against life insurance policies or loans where an item is pledged as collateral. Value assets as of the date of petition for Dissolution of Marriage was filed.

New valuation date here: \_\_\_\_\_

DESCRIPTION	GROSS VALUE	LESS: LIENS/ MORTGAGES	NET VALUE	H	W	J
A. HOUSEHOLD FURNISHINGS, FURNITURE/APPLIANCES						
1. In possession of Husband						
2. In possession of Wife						

DESCRIPTION	GROSS VALUE	LESS: LIENS/ MORTGAGES	NET VALUE	H	W	J
B. AUTOMOBILES, TRUCKS, RECREATIONAL VEHICLES (Include make, Model and Year)						
3.						
4.						
5.						
6.						
C. SECURITIES - STOCKS, BONDS AND STOCK OPTIONS						
7.						
8.						
9.						
10.						
D. CASH, CHECKING, SAVINGS, DEPOSIT ACCOUNTS, CDs (Include name of Bank/Credit Union and type of account)						
11.						
12.						
13.						
14.						
15.						
E. REAL ESTATE (Including Land Sales Contracts)						

16. Marital Residence (show address)						
<p>Basis of Valuation:</p> <p>_____</p> <p>Name of Lender 1<sup>st</sup> Mortgage:</p> <p>_____</p> <p>Name of Lender 2<sup>nd</sup> Mortgage:</p> <p>_____</p>						
<b>DESCRIPTION</b>	<b>GROSS VALUE</b>	<b>LESS: LIENS/ MORTGAGES</b>	<b>NET VALUE</b>	<b>H</b>	<b>W</b>	<b>J</b>
17. Other (show address)						
<p>Basis of Valuation:</p> <p>_____</p> <p>Name of Lender 1<sup>st</sup> Mortgage:</p> <p>_____</p> <p>Name of Lender 2<sup>nd</sup> Mortgage:</p> <p>_____</p>						
18. Other (show address)						
<p>Basis of Valuation:</p> <p>_____</p> <p>Name of Lender 1<sup>st</sup> Mortgage:</p> <p>_____</p> <p>Name of Lender 2<sup>nd</sup> Mortgage:</p> <p>_____</p>						
F. CASH RETIREMENT ACCOUNTS (IRAs, SEPS, KEOUGHS, 401K Employee savings plans, stock ownership/profit sharing, etc.)						
19.						
20.						
21.						
22.						

23.						
G. RETIREMENT BENEFITS, DEFERRED COMPENSATION PLANS AND PENSIONS (Include information available on benefits whether benefits are vested or in pay status)						
24.						
25.						
H. BUSINESS INTERESTS						
26.						
27.						
<b>DESCRIPTION</b>	<b>GROSS VALUE</b>	<b>LESS: LIENS/ MORTGAGES</b>	<b>NET VALUE</b>	<b>H</b>	<b>W</b>	<b>J</b>
28.						
I. LIFE INSURANCE (Show Company name and Death Benefit)						
Term and Group						
29. Named Beneficiary _____	0	0	0			
30. Named Beneficiary _____	0	0	0			
31. Named Beneficiary _____	0	0	0			
Whole Life and Others (Show cash Value under Gross value)						
32. Named Beneficiary _____						
33. Named Beneficiary _____						
34. Named Beneficiary _____						



J. OTHER ASSETS include any type of assets having value, including jewelry, personal property, assets located in safety deposit boxes, accrued bonuses, etc.						
35.						
36.						
37.						
38.						
39.						
40.						
41.						

**ASSETS ACQUIRED BY YOU PRIOR TO MARRIAGE OR THROUGH INHERITANCE OR GIFT**  
(Whether now owned or not)

<b>SHOW SIGNIFICANT ASSETS ONLY</b>	<b>GROSS VALUE</b>	<b>LESS: LIENS/ MORTGAGES</b>	<b>NET VALUE</b>	<b>VALUATION DATE</b>
A. ASSETS OWNED BY YOU PRIOR TO MARRIAGE (value as of date of marriage)				
1.				
2.				
3.				
4.				
5.				
B. ASSETS ACQUIRED BY YOU DURING MARRIAGE THROUGH INHERITANCE OR GIFT (value as of date of acquisition)				
6. Acquired from whom: _____				
7. Acquired from whom: _____				

8. Acquired from whom: _____				
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I declare under the penalties of perjury that the foregoing, including any attachments, is true and correct, that this declaration was executed on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

Signature: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

You are under a duty to supplement or amend this Financial Declaration prior to trial if you learn the information provided is incorrect or the information provided is no longer true.

**CERTIFICATE OF SERVICE**

I hereby certify that a true, exact, and authenticate copy of the foregoing has been served upon the following, by U.S. Mail, first class postage prepaid, this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Attorney

## LAMPION CENTER

*Counseling for Individuals & Families*

### “TRANSPARENTING PROGRAM” SEMINAR FOR DIVORCING PARENTS

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*Divorce is a very stressful experience for parents and children. This four (4) hour educational program focuses on ways to help your children cope with your divorce. ATTENDANCE IS REQUIRED by Order of the Courts of Vanderburgh County. The seminars are presented by qualified professionals at Lampion Center (formerly Family & Children's Service), a United Way Agency.*

#### **REGISTRATION:**

Arrangements are to be made directly with Lampion Center. To register, call the agency at (812) 471-1776 and ask to register for the TransParenting program. Your cause number from the divorce papers is required upon registration. You will also be asked to provide your name, phone number, and information about any restraining orders you may have pending with your spouse/former spouse.

#### **PAYMENT:**

The cost of the seminar is (forty-five dollars) \$45.00 per parent payable by cash, check, or money order to Lampion Center. Payment is requested upon arrival. This fee may only be waived by way of Pauper's Orders, Legal Aid referrals, and for persons receiving TANF. Documentation for any of these situations must be provided upon arrival.

#### **TIME:**

*Morning Program:* Generally scheduled the 1<sup>st</sup> Thursday of every month from 8:30 a.m. to 12:30 a.m.

*Evening Program:* Generally scheduled the 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday of every month from 6:00 p.m. to 8:00 p.m.

(Must attend *both* evening sessions to complete)

Sign-in begins one-half (1/2) hour prior to class. **No one will be allowed in late.** For holidays and other reasons, the above schedule may vary. Please verify dates of classes upon registration.

#### **LOCATION:**

Lampion Center (formerly Family & Children's Service, Inc.)

655 S. Hebron Avenue

Evansville, IN 47714

(One block west of Green River Road on Hebron between Lincoln and Bellemeade Avenue)

#### **QUESTIONS:**

Call (812) 471-1776 and ask about the Seminar for Divorcing Parents.

**PLEASE NOTE:** No child care is provided. Please make other arrangements for the care of your children.

655 South Hebron Avenue    Evansville, Indiana 47714

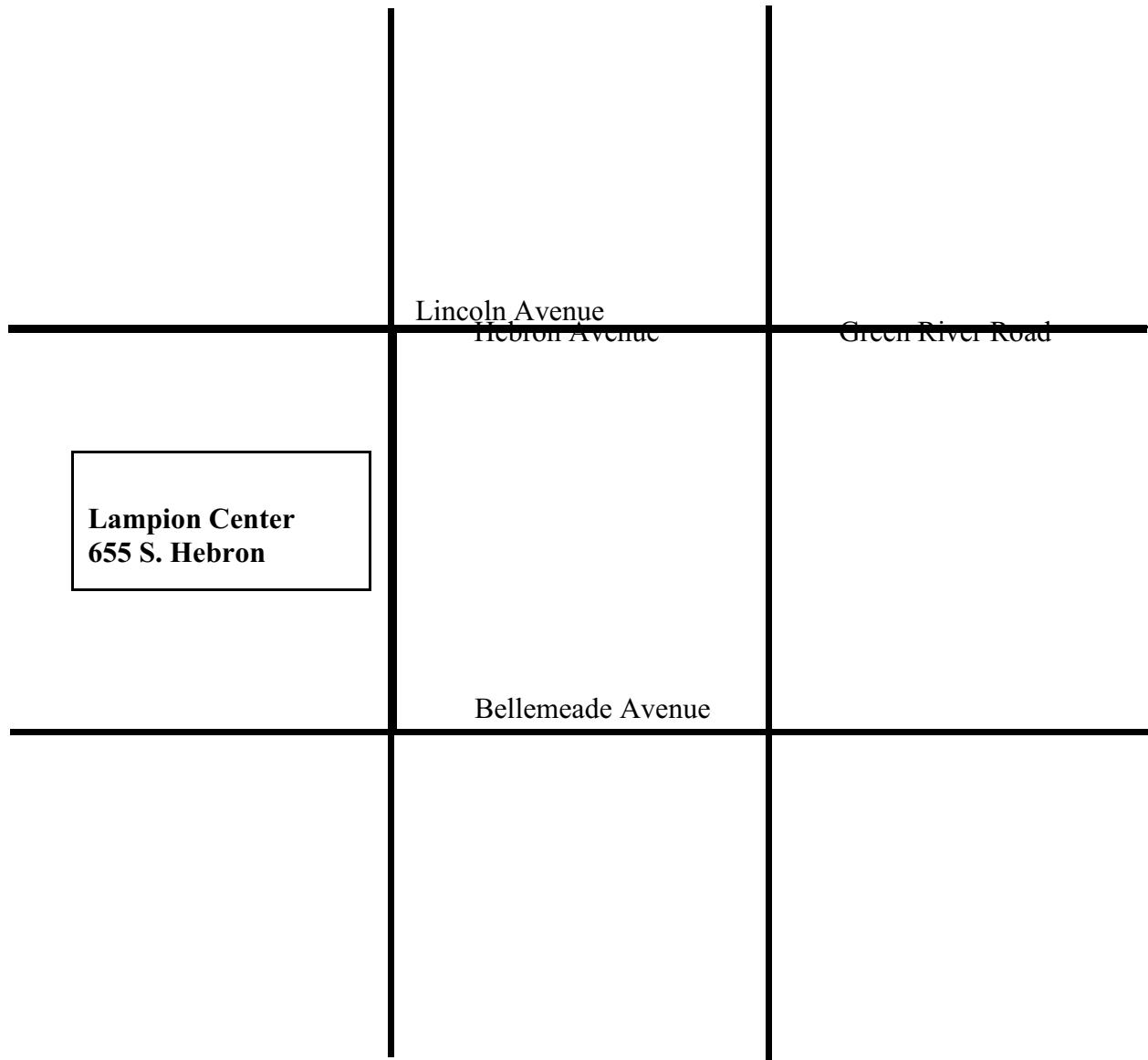
Phone 812-471-1776    Fax 812-469-2000

[www.lampioncenter.com](http://www.lampioncenter.com)

*A United Way Agency*

**LAMPION CENTER**

655 S. Hebron Avenue  
Evansville IN 47714



Our phone number is: 812-471-1776  
The fax number is: 812-469-2000